



EMERGENCY PROCEDURES



BUILDING EVACUATION

DUE TO FIRE, GAS LEAK/PUBLIC SAFETY CONCERNS

If you see something, say something. Report suspicious & unusual activity to campus security or police – call 9-1-1.

Upon activation of the building’s fire alarm, proceed to the nearest exit/stairwell; DO NOT use elevators.

- If safe & able, assist those requiring further assistance.
- Proceed to the designated Emergency Assembly Area to:
 1. Account for all building occupants
 2. Take note of those requiring further assistance
 3. Report to campus and/or public safety personnel
- DO NOT reenter the building until given the “All Clear.”



CHEMICAL SPILL

HAZARDOUS MATERIALS RELEASE

- **Safety:** ensure you and those around you are safe.
- **Isolate:** deny entry and isolate the area if possible.
- **Notify:** call UCLA EH&S at 310-825-9797 or dial 9-1-1.



FIRE

RESCUE, ALARM, CONTAIN, EXTINGUISH & EVACUATE

- **Rescue** anyone in immediate danger of the fire.
- **Activate** the nearest fire alarm pull station & call 9-1-1.
- **Contain** the fire by closing all doors to the area.
- **Extinguish** small fires if safe to do so with a fire extinguisher: **P**ull the pin, **A**im at the base of the fire, **S**queeze the handle, & **S**weep side to side.
- **Evacuate** the building safely.



EARTHQUAKE

DROP, COVER & HOLD ON! UNTIL THE SHAKING STOPS
Evacuate due to fire, gas leak, and/or immediate danger.



LOCKDOWN / SECURE-IN-PLACE

ACTS OR THREATS OF VIOLENCE AGAINST THE CAMPUS COMMUNITY MAY PROMPT A CAMPUS LOCKDOWN

SECURE-IN-PLACE by seeking immediate shelter, and conceal and barricade yourself, from danger if needed.

- Remain quiet, silence devices, and turn off the lights.
- Follow the direction of public safety personnel.

In the face of immediate danger, RUN-HIDE-FIGHT:

- If there is an escape path, **RUN** to a safer place.
- If you can’t escape, find a place to **HIDE**.
- If you can’t run or hide, as a last resort, **FIGHT!**



MEDICAL EMERGENCY

DROP, COVER & HOLD ON! UNTIL THE SHAKING STOPS
Evacuate due to fire, gas leak, and/or immediate danger.



SHELTER-IN-PLACE

SEEK IMMEDIATE SHELTER INSIDE A BUILDING, PREFERABLY IN AN INTERIOR ROOM

- Close all doors, windows & shades where available.
- Remain indoors for your safety & the safety of others.
- Follow the direction of public safety personnel.

BRUINS SAFE RESOURCES

911 EMERGENCY

FIRE • POLICE • MEDICAL



UCLA Police Dept (UCPD)
310-825-1491 non-emergency

Suicide & Crisis Lifeline **9-8-8**

CA Poison Control **1-800-222-1222**



Bruins Safe App

Emergency procedures & safety resources on your mobile device.



UCLA BruinALERT

Faculty, staff & students can learn more by **scanning the QR code**.

Guests & visitors can opt-in by texting **BRUINALERT** to **888-777**

UCLA Office of Emergency Management



UCLA Emergency Website
bsu.ucla.edu